

Ansbach University of Applied Sciences Library - Access during unstaffed hours

User agreement for access during unstaffed hours to Ansbach University of Applied Sciences Library

I hereby consent to the collection, processing and use of my personal data (name, user ID) by the Ansbach University of Applied Sciences Library in order for me to access the Library during unstaffed hours:

Surname, given name (in block letters): _____

Member of Ansbach University of Applied Sciences:

External user:

Number printed on the back of your CampusCard: 0110_____

I hereby agree to comply with the following code of conduct. I am aware that my library access can be revoked if I violate the code of conduct.

1. In order to enter the Library, you are required to identify yourself using a chip card. In order to use library services, you are required to sign the user agreement and consent to the use of your data.
2. Multiple people may not be let into the Library using a single chip card, regardless of whether they all individually have access rights.
If you have a walking impairment, you can access the Library through an entrance that is appropriately equipped. You will receive additional instructions on how to use this entrance.
3. Always be as considerate as possible when using the Library.
4. Library use is limited to study and work only. You may not use the Library for any other purposes.
5. You may not smoke or consume alcoholic beverages in the Library.
6. You may only remove items from the Library if you have checked them out at the self-check out station using your library account. If you remove items from the Library without checking them out, it is considered theft and will be dealt with as such. You cannot remove items from the Library if the self-check out machine is out of order.

If you are a student, your library access ends when you lose your student status or de-register.

External users' access to the Library during unstaffed hours can be revoked without further notification if they do not make use of the service for more than six months.

Please see reverse. →

Consent form for the use of data collected at the Library access point and through video surveillance during the Library's opening hours

"I wish to use the Library services offered at Ansbach University of Applied Sciences. I hereby consent to the storage of data collected at Library access points and to data checks either randomly or if suspicions of wrongful use arise. I further consent to the review of video surveillance material collected in the Library either randomly or if suspicions of wrongful use arise. The reviews of video surveillance material may happen in real time or at a later point in time.

The Library or I may withdraw this consent effective immediately, meaning that I will no longer be granted access to the Library outside of the staffed hours.

Data protection information (Section 13 of the EU General Data Protection Regulation)

The personal data you have provided (name and user ID) will be saved by the Library for internal purposes only in order for you to access and borrow items. Data is collected according to the legal regulations in place.

Your data will only be shared with the relevant authorities if required to pursue our interests.

Staying informed, making corrections, deleting data, making objections

Library users can **request information** about the data saved on them at any time. If the data is incorrect, users can submit a request for their personal data to be **corrected**.

Library users may also withdraw consent to data use and request that their personal data be deleted. If we cannot save and process your data, you will not be able to enter the library during unstaffed hours.

You can send your withdrawal request to the Ansbach University of Applied Sciences Library by post or e-mail or visit the library during staffed hours.

The legality of prior use of your data is not effected when you withdraw your consent.

Once your data has been collected, Ansbach University of Applied Sciences Library will save it for as long as necessary to facilitate your borrowing and accessing of library items.

I have read **both sides** of this document and understand its contents. I grant my full consent to the contents therein.

Place, date

Signature

Please see reverse. 

The English text in this document only serves the purpose of providing information on the contents of the corresponding German text. Only the German text is legally binding.

Übersetzt durch BaySeV, Stand: 7. September 2018