

**INFORMATION SHEET ON MASTER PROGRAMME
„INTERNATIONAL PRODUCT AND SERVICE MANAGEMENT“**

**at the
University of Applied Sciences – Fachhochschule Ansbach**

Admission requirements for master programme **“International Product and Service Management”**

1. University degree or equivalent degree in course of studies, which is qualifying for a profession

Hereunder are all degrees qualifying for a profession (bachelor degree, German Diploa, master degree), state-certified und clerical exams at universities and technical colleges as well as equivalent degrees from foreign universities.

2. Minimum duration of study in study path, qualifying for a profession, needs to be six terms of prescribed period of study

The regulations for studies and examination of the relevant university course have to set a prescribed period of study of at least six terms.

3. The university course of study, which is qualifying for a profession, has to be related in terms of subject-specific contents to the master programme “International Product and Service Management”

Indisputable are the German titles in the fields of Betriebswirtschaftslehre (business) Wirtschaftsingenieurwesen (industrial engineering) and Wirtschaftsinformatik (business informatics), as they are regarded automatically as content-related. All other university courses will be validated as individual cases according to the relevant regulations for studies and examination. A subject-specific relation is given if the examination achievements in the particular university course, which is qualifying for a profession, predominantly meets those of the programmes mentioned above.

4. Proof of above-average aptitudes and sufficient knowledge of the German and the English language in an interview

In order to asses special eligibility, the applicant has to prove his above-average aptitudes as well as sufficient knowledge of the German and the English language, necessary for the master programme, in an interview, which will be conducted and evaluated by two professors. As the classes will all be taught in English, fluency in this language is especially necessary.

Applicants who fulfill the presuppositions mentioned above are admitted to the master programme; no restrictions hold. However, there is no legal claim on execution of the master programme, if the minimum number of students enrolled could not be reached.

Which documents have to be added to the application?

1. The leaving certificate/final thesis of the bachelor course, diploma course or masters programme, which is qualifying for a profession

In case applicants have already finished their studies but have not yet received their certificate(s), because e. g. the evaluation of the final thesis still remains to be done, have the possibility to hand in an attestation of their home university, acknowledging that their course of studies will be successfully completed.

2. Conditions of study and examination rules of bachelor course, diploma course or masters programme, qualifying for a profession

In order to determine if the university course in question is content-related to the masters programme aspired to, it is obligatory to add its related conditions of study and examination rules or equal documents to the application.

Important notice:

All documents have to be presented in **German language**. Translations of foreign-language documents have to be **legally attested**, which normally is the case if the home university issues the certificates in German language. Otherwise the documents have to be translated e. g. by a sworn translator.

Furthermore for all applicants in possession of university degrees from **non-EU-countries** it is additionally required to contact the authority for recognition of certificates (Zeugnis-
anerkennungsstelle für den Freistaat Bayern (phone +49-89-383849-0, Postfach 402040, 80720 München) and to add a **notice of recognition to the application issued by this authority**.

Matriculation and Tuition

Students for the masters programme will be matriculated at the Hochschule Ansbach, which means that they become members of the technical college with all rights and duties resulting therefrom. In particular the services for students, trainees and examination of the Hochschule Ansbach are in charge of the students.

In the same way tuition fees in the amount of € 500.-- plus € 42.-- for student union fees have to be paid to the Hochschule Ansbach.

The matriculation is valid only if the applicant settles the amount of € 542.-- on the matriculation day or against payment of € 42.-- and presentation of the claim for a tuition loan at the kfw-Bank.

Contacts:

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Person responsible for content-related and subject-specific questions concerning the university course

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